

2022-2023 Non-Tenure Track Promotion Dates

Date	Responsible Party	Tasks
August 2022	Provost	Announces NTT Promotion deadline dates.
October 12	Dept. Chair	Confirms NTT candidates – submits names via Google Form
October 17	Provost	Send candidate names to OSP (if applicable)
November 11	OSP	Return reports to the Provost Office
November 16	Provost	Send OSP report to NTT candidates for review (if applicable)
November 30	Provost	Completes election of NTT campus committee representatives.
November 30	Candidate	Last day to review OSP report for discrepancies (if applicable)
December 9	OSP	Final report due from OSP reflecting any updates (if applicable)
January 2023	Provost	Schedules meeting with NTT campus committee representatives to review procedures and initiate chair election.
February 1	Dept. Chair	Forwards the electronic dossier including department committee narrative, and rebuttal(s) to the NTT campus committee.
March 1	NTT Campus Committee	Completes deliberations and moves the file forward to the Dean. Notifies candidates of NTT campus committee vote, recommendations, and rationale.
March 10	Candidate	Submits rebuttal in RPT.
March 17	NTT Campus Committee	Address rebuttal and moves dossier forward
March 31	Dean	Completes review of dossier, prepares recommendation, notifies candidate.
April 11	Candidate	Submits rebuttal to Dean in RPT.
April 19	Dean	Address rebuttal and moves dossier forward
April 26	Provost	Completes review of dossier, prepares recommendation, and adds to RPT.
May 5	Candidate	Submits rebuttal in RPT.
May 10	Provost	Address rebuttal and moves dossier forward
May 19	Chancellor	Announces decisions to candidates and forwards them to Provost.

*The representatives from the T/TT promotion and tenure committee that serve on the NTT campus promotion committee shall include the chairs of T&P colleges committees together with the promotion and tenure campus committee representatives from those departments with NTT candidates under consideration.

The Provost will provide a list of eligible NTT faculty to serve on the committee. Representatives will be elected from this list by NTT faculty members on campus so that the NTT promotion committee is constituted of approximately two-thirds representatives from the tenured and tenure track promotion and/or tenure committee and one-third representatives from the list of eligible NTT faculty.

Updated 08/31/22