## Committee Bylaws

### A. Membership

The membership of the Graduate Faculty shall consist of the following: The President of the University of Missouri, the Chancellor, the Provost, all Academic Vice Provosts, chairs of departments authorized to offer graduate degree programs, and other ranked members of the instructional and research faculty, who are accepted under the rules of the Graduate Faculty to assume the responsibilities and authorities delegated to it.

### B. Meetings

Regular meetings of the Graduate Faculty shall be held, upon the call of the Provost, at least once each semester. The call for meetings shall be mailed to all members of the Graduate Faculty at least one week in advance of the meeting. A quorum shall consist of those members in attendance when considering items included in an agenda sent to members at least one week in advance of the meeting. No business shall be conducted on other items without a quorum consisting of fifty (50) percent of the members of the Graduate Faculty. The Provost is the presiding officer. Minutes of Graduate Faculty meetings shall be distributed to all members of the General Faculty within ten days.

### C. Special Meetings

Special meetings are called upon the request of the Provost and by written petition of five (5) percent of the membership of the Graduate Faculty. All special meetings shall be called within ten (10) school days after the request has been made.

### D. Responsibility and Authority

The Graduate Faculty, acting in accordance with the Rules and Regulations of the Board of Curators and Campus Policy legislated by the General Faculty, is responsible for the establishment of the policies, rules, and regulations governing all graduate studies on the campus. Specific functions of the Graduate Faculty are:

1. To exercise responsibility for research and for creative or scholarly work on the graduate level and to make recommendations to the Chancellor and the General Faculty concerning the fostering of these activities.

2. To have special regard for campus problems involving graduate students, to make regulations concerning eligibility and requirements for graduate degrees and to consider and to act on recommended curricula and course offerings within the graduate programs.

3. To recommend to the Chancellor, for presentation for approval to the General Faculty, names of acceptable candidates for graduate degrees.

4. To administer graduate fellowships, scholarships, and similar awards.