

<p style="text-align: center;"><b>Missouri S&amp;T Faculty Service Award Criteria for Nomination and Selection</b></p>
--

Description

The Faculty Service Award recognizes faculty who have demonstrated excellence in service to the University and their profession.

Number of awards and award amount

There will be up to four \$1,000 awards per year.

Who is eligible to be nominated?

All tenured and tenure-track faculty may be nominated **EXCEPT**:

- Curators' Professors
- Curators' Teaching Professors
- Named Professors
- Department Chairs
- Full-time Administrators
- Recipients of the Missouri S&T Faculty Service Award from the previous year

Who may nominate?

Candidates may be nominated by faculty, administrators, staff or students. Nominations from department chairs are encouraged.

Selection committee

1 Curators' Professor (3-year term)  
1 Curators' Teaching Professor (3-year term)  
3 awardees from the previous year

The terms of the Curators' Professor, the Curators' Teaching Professor will be staggered.

Timeline for awards

- Call for nominations: June
- Nomination deadline: Sept. 18, 2020 submitted via Google form <https://forms.gle/WKy4HarUfemHY9Mq9>
- Decision by the selection committee: October
- Awardees notified by: Nov. 9, 2020

Presentation of award

The award will be presented to the successful candidates at the annual Faculty Awards Banquet to be held Dec. 3, 2020.

Submission format

One electronic copy (**single pdf file**) uploaded to the Google Drive <https://forms.gle/WKy4HarUfemHY9Mq9>.

## 2020 FACULTY SERVICE AWARD NOMINATION FORM

The criterion for the Faculty Service Award includes outstanding service to the University and/or the profession. There is no time limit on when the contributions were made, except that contributions included in this application may not have been included in a previous successful application.

Areas of service may include, but are not limited to, the following:

- Missouri S&T campus activities (e.g., committee work, student advising and promotion, organization advising, on-campus events, recruiting, and service learning)
- Missouri S&T outreach (e.g., fundraising, alumni relations, marketing, off-campus events, K-12 outreach)
- Service to profession (e.g., professional society activities and manuscript/proposal reviews)
- UM system (e.g. committee work and program reviews)

The nomination packet shall include:

1. The information requested on this cover sheet.
2. A letter of support from the nominator. Limit: 2 pages.
3. A statement from the nominee providing additional or clarifying information to strengthen the nomination. Limit: 1,000 words.
4. A CV of 10 pages or less detailing service contributions to the institution and profession, as well as service activities that are formally defined as part of the nominee's position.
5. Optional: One additional letter of support. Limit: 2 pages.

**Materials utilizing font size smaller than 10 point will not be accepted.**

### Nominee's statement regarding the Faculty Service Award guidelines

#### Nominee's statement regarding guidelines

I understand that if the page limit on my CV is exceeded, this nomination will be returned without consideration.

Signature of nominee: \_\_\_\_\_

Signature of nominator: \_\_\_\_\_

#### Acknowledgment of chair

I acknowledge that this faculty member from my department is being nominated for the Faculty Service Award.

Signature of chair (if not the nominator): \_\_\_\_\_

*Please submit nomination via Google Drive link*