

MEMO TO: All Deans, Department Chairs, and Faculty at S&T

FROM: Colin Potts, Provost and Executive Vice Chancellor of Academic Affairs 

DATE: September 17, 2024

RE: Sharing of Peer Evaluations of Teaching (PET)

Dr. Susan Murray, Interim VPOELI, working with the Committee for Effective Teaching (CET), and a faculty committee developed a formal Peer Evaluation of Teaching (PET) program for S&T. I am very pleased with their procedure and the rubric developed through a shared governance process. The rubric they built and a report about the pilot are available at: <https://facultysenate.mst.edu/committee-all/committeewebsites/>.

The observations during the 23-24 school year were a pilot study. Those observation reports were only shared with the faculty member. Now that we are comfortable with the observation process and rubric, I am establishing the practice of sharing all PET reports with the respective department chairs, effective this fall 2024 semester.

The PET provides information beyond that collected by the Student Evaluation of Teaching (SET). If you want to be observed, please complete this [brief survey](#) to sign up. CAFE will also be providing optional mid-semester teaching evaluations using a new software package called Blue. It will be available in Canvas; you will receive an email from CAFE about how to sign up.

If you have any questions about the feedback you receive from either of these evaluations, please contact CAFE at [cafe@mst.edu](mailto:cafe@mst.edu). Questions about the PET process can be directed to Dr. Devin Burns, PET chair, or Dr. Susan Murray.

Thank you for all you do to educate our students. Teaching is the most important thing we do as a university.