

DRAFT OSP Dates for Promotion & Tenure

2017-2018

Date	Responsible Individual	Task
May 30, Tuesday	Provost's Office	Provide OSP names of candidates
July 5, Wednesday	OSP	Provides Provost's Office research numbers for first 4 years for all candidates
July 5, Wednesday	Provost's Office	Provides chairs & candidates research numbers for first 4 years
July 10, Monday	Candidate	Contact Kris Hammonds hammondsk@mst.edu in OSP regarding any discrepancies with first 4 year research numbers
July 17, Monday	OSP	Finalize first 4 year discrepancies with candidates. Updated spreadsheets provided to candidates, chairs and Provost's Office
Aug.28, Monday	OSP	Provides Provost's Office FY17 research numbers
Aug.28, Monday	Provost's Office	Provides chairs and candidates FY17 research numbers
Sept. 8, Friday	Candidate	Contact Kris Hammonds hammondsk@mst.edu in OSP regarding any discrepancies with FY16 research numbers
Sept. 15, Friday	OSP	Finalize FY17 research numbers with candidates and provide updated spreadsheets to candidates, chairs and Provost's Office