DEPARTMENT CHAIR’S NARRATIVE

The department chair’s narrative should summarize the candidate’s contributions and impact to the department and institution in the area of research. The narrative should principally include the chair’s perspective on the candidate’s performance in this area. Policy Memorandum II-13, Appendix B, describes institutional expectations in this area and this document should form the basis for the development of the chair’s narrative. Other documents the chair should consult in drafting the narrative include CRR 310.035 and Missouri S&T Promotion Procedure for Non-Tenure Track Faculty.

Any further information the chair feels should be known about the candidate should also be included in the narrative. The chair should address any controversies regarding the committee deliberations and any periods of apparent inactivity in the candidate’s record.

B. Associate Research Professor
The candidate for a NTT research position with the title of Associate Research Professor should demonstrate:

- Excellence in research and capability for continued scholarly contributions.
- Excellence in research based on the assessment of peers.
- National recognition as a leader in the profession.
- Evidence of creative and significant contributions to the profession.
- Ability to produce published works, including refereed articles and books, films, videotapes, audiotapes, computer programs, public presentations, or other appropriate delivery channels for scholarly work.
- A history of external funding and the promise of an ability to maintain funding for sponsored research.
- A leadership role in professional societies.
- Expertise in advising or co-advising graduate students.

C. Research Professor
The candidate for a NTT research position with the title of Research Professor should demonstrate:

- National and international recognition as an expert in a field of specialization.
- Leadership within professional societies.
- Sustained ability to secure external funding to support a research program.
- A record showing disciplinary recognition of stature, including service on professional committees or panels, participation in program or application reviews, consultation with regional or national organizations, or other appropriate activities.
- A record of sustained service in response to requests to serve on unit, departmental, college, and/or university committees.
- Expertise in advising graduate students.