BASIC FUNCTION AND RESPONSIBILITY
Provide executive leadership and vision for the strategic development and management of information, information resources and technology to support achievement of Missouri S&T’s mission, strategic goals, and program priorities.

CHARACTERISTIC DUTIES
Develop and implement a comprehensive information technology strategic plan, in collaboration with institutional executive and academic leadership that analyzes and integrates existing and future information systems. Coordinate with, and enhance the enterprise strategic plan consistent with service, financial, operational, educational and research goals and objectives.
Coordinate with the Information Technology/Computing Committee for all information technology related issues. Inform the ITCC about the overall and detailed status of the IT budget.
Oversee the Information Technology budget including the Information Technology Fee.
Coordinate and set priorities for the technical direction, information technology requirements, information security, and specific initiatives throughout the enterprise.
Evaluate information technology organization and staffing and modify as required to ensure the support of campus-wide needs and demands.
Maintain compliance with Campus and UM System policies and accrediting bodies’ regulations by monitoring operations and implementing corrective measures as needed.
Provide IT service management and support for academic, administrative, student, research and other services.
Set and implement IT policies, standards and procedures, in consultation with campus stakeholders.
Participate in the development and implementation of campus-wide and divisional budgets.
Lead the Missouri S&T Information Technology collaboration with the UM System to optimize use of resources and participate in UM IT management and governance.
Work effectively with Chief Information Officers from the other University of Missouri System campuses.
Communicate effectively with the Missouri S&T Provost and UM System Vice President for Information Technologies regarding all enterprise operations and initiatives.
Gain returns on multi-million dollar IT investments in terms of productivity and bottom line results.
Foster a culture of professional development through mentoring throughout the information technology organization. Build and nurture an environment that rewards learning, creativity, discovery, ownership and innovation.

SUPERVISION RECEIVED
This position reports directly to the Provost and Executive Vice Chancellor for Academic Affairs

SUPERVISION EXERCISED
Administrative supervision is exercised more than 70 administrative/professional and office/service staff, and more than 60 part time and student employees.
QUALIFICATIONS
Master’s degree in Computer Science, Information Technology, business, or a related field, or an equivalent combination of education and experience from which comparable knowledge, skills and abilities can be acquired, is necessary.
Extensive experience with information systems, including experience as a member of an IT senior executive leadership team, is required. Ability to define user needs, develop and implement information systems and ability to develop and mentor talent among the IT staff.
Ability to manage, communicate, and succeed in a nationally-ranked academic environment. Experience with institutions of higher education is preferred.
Excellent oral and written communication and interpersonal skills. Demonstrated leadership abilities and team-building skills.
Skill in analysis, personnel and financial management and executive communications is required.