

<p style="text-align: center;">Missouri S&T Faculty Excellence Award Criteria for Nomination and Selection</p>

Description

The Faculty Excellence Award recognizes faculty who have demonstrated sustained excellence in all three categories of teaching, research and service.

Number of awards and award amount

There will be up to five \$3,000 awards per year.

Who is eligible to be nominated?

All tenured and tenure-track faculty may be nominated **EXCEPT**:

- Curators' Professors
- Curators' Teaching Professors
- Named Professors
- Department Chairs
- Full-time Administrators
- Recipients of the Missouri S&T Faculty Excellence Award from the previous year

Recipients of the Faculty Excellence Award are ineligible to receive the Faculty Teaching Award, the Faculty Research Award or the Faculty Service Award in the same year.

Who may nominate?

Candidates may be nominated by any faculty member or administrator. Nominations from department chairs are encouraged.

Selection Committee

2 members each of the current Faculty Teaching, Research and Service Awards Selection Committees

Those members with the longest service on the teaching, research and service awards committees will serve on the Faculty Excellence Awards Selection Committee.

Timeline for awards

Call for nominations: mid-June

Nomination deadline: Sept. 5, 2018 for entire packet; **(names of nominees must be sent to CAFE by Aug. 6, 2018)**

Decision by the selection committee: mid-October

Awardees notified by: Nov.7, 2018

Presentation of awards

The award will be presented to the successful candidates at the annual Faculty Awards Banquet to be held Dec. 4, 2018.

Submission format

One electronic copy (single pdf file) submitted to the Center for Advancing Faculty Excellence (email to cafe@mst.edu or mail to 207 Norwood Hall).

2018 FACULTY EXCELLENCE AWARD NOMINATION FORM

Name _____

Title _____

Department _____

Date Joined Missouri S&T _____

If nominee has received the Faculty Excellence Award previously, indicate most recent academic year in which awarded: _____

The criterion for the Faculty Excellence Award is sustained excellence in all categories of teaching, research and service. Contributions to the three areas over the past five years should be reported, except that contributions reported in this application may not have been included in a previous successful application for this award.

The nomination packet shall include:

1. The information requested on this cover sheet.
2. A letter of support from the nominator. Limit: 2 pages.
3. A statement from the nominee providing additional or clarifying information to strengthen the nomination. Limit: 1,000 words.
4. A CV of 10 pages or less. The CV should detail the nominee's research, teaching and service contributions. For teaching, information on courses taught, CET evaluation scores, response rate, number of students, and % effort as shown on the attached table should be included in the CV. The table does not count toward the 10 page limit.
5. Optional: Up to 3 additional letters of support. Limit: 2 pages each.
6. A report from the Office of Sponsored Programs detailing research awards and expenditures for the previous five years (or other time period if previous successful application). This will be provided to the nominee for review prior to submission of the nomination package.

Materials utilizing font size smaller than 10 point will not be accepted.

Nominee's statement regarding guidelines

I understand that if the page limit on my CV or the word limit on my statement is exceeded, this nomination will be returned without consideration.

Signature of nominee _____

Signature of the nominator _____

Acknowledgment of chair or supervisor

I acknowledge that this faculty member from my department is being nominated for the Faculty Excellence Award.

Signature of chair (if not the nominator) _____

Please submit nomination packets to the Center for Advancing Faculty Excellence.

